



EZ TEAM CHECK-IN

Make your team check-in process quick and easy by following the instructions below:

3-RING BINDER



Binder should have an inside pocket for roster.

SHEET PROTECTORS



1. Purchase a 3-ring binder (with pocket) and clear sheet protectors.
2. Insert your official YBOA roster in the front pocket as seen above.
3. With a highlight marker, highlight the player's grade on their report card and birth date on their birth certificate.
4. Insert each player's birth certificate and report card in one individual sheet protector back-to-back so both documents are visible.
5. Place each sheet protector inside the binder in the same order as the players listed on your official YBOA roster.
6. If applicable, insert Player Release Form between the birth certificate and report card.
7. Keep all additional team documentation separately in the back of the team check-in book.

Coaches are required to bring their official YBOA roster and all uncertified players (along with mandatory documentation below) to mandatory check-in. Coaches are only required to present their official roster at original check-in and Qualifying Tournament check-in.

Teams must check-in during the posted days and times or forfeit all games played. Mandatory documentation includes:

1. Official paid copy of YBOA Team Membership (roster)
2. Copies of all players birth certificates
3. Copies of all players current year report cards